

**Over-the-Counter Permit Application**

Incomplete applications will not be accepted

☐ Residential ☐ Commercial

Permit # \_\_\_\_\_

**Check Required Permit(s):** ☐ Plumbing ☐ Electrical ☐ Mechanical ☐ Roofing

SITE ADDRESS: \_\_\_\_\_ STE #: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot #: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Business Name: \_\_\_\_\_ Shopping Cntr.: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ Tenant: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ Owner's Phone: \_\_\_\_\_

City – State – Zip: \_\_\_\_\_

Estimated Value of Construction: \$ \_\_\_\_\_ Scope of Work: \_\_\_\_\_

**Contact the Local Registrar of Contractors Office (526-2325) regarding licensed contractor requirements. If you are using a licensed General Contractor and/or subcontractors, you must provide that information prior to the permit being issued.****#1) Contractor:** \_\_\_\_\_

Address: \_\_\_\_\_

City – State – Zip: \_\_\_\_\_

Contractor's License #: \_\_\_\_\_ City Sales Tax #: \_\_\_\_\_

**#2) Contractor:** \_\_\_\_\_

Address: \_\_\_\_\_

City – State – Zip: \_\_\_\_\_

Contractor's License #: \_\_\_\_\_ City Sales Tax #: \_\_\_\_\_

If you are taking the building permit out as owner builder: Do you or will you live on the premises? ☐ Yes ☐ No**NOTE: You must reside in the home for a minimum 12-month period following construction to qualify as owner-builder.****If no,** you must provide a signed statement from the Registrar of Contractors stating that you exempt from using a licensed contractor per A.R.S. 32-1121. If you have any questions you may contact the Registrar of Contractors at **1-888-271-9286**, or pick up your statement at 800 W. Washington, Phoenix, AZ.

Applicant's Signature		Title	Date
_____		_____	_____

<b>Office Use Only</b>	Flood Zone: _____	Zoning Dist: _____	Receipt#: _____
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**Plumbing Permit #:** \_\_\_\_\_ **Basic Fee: \$29.90 + Subtotal:** \_\_\_\_\_ **= Total Plumbing:** \_\_\_\_\_

<u>No.</u>	<u>Fixtures @ \$12.50</u>	<u>No.</u>	<u>Fixtures @ 12.50</u>		
_____	Water Closet (toilet)	_____	Washing Machine	Gas Sys Outlets 1 to 5	@ \$ 7.80=
_____	Bathtub (w/wo shower)	_____	Urinal	Gas Sys Outlets over 5	@ \$ 1.45=
_____	Lavatory	_____	Drinking Fountain	Gas Tanks & Pumps	@ \$ 12.50=
_____	Shower	_____	Floor Sink/Drain	Lawn Sprinklers	@ \$ 1715=
_____	Kitchen Sink/Disp.	_____	Slop Sink	Grease Traps/Oil Int.	@ \$ 15.70=
_____	Dishwasher	_____	Hose Bibs	Yard lines (water/gas/sewer)	@ \$ 15.70=
_____	Laundry Tray	_____	Sewage Ejector/Grinder	Hydronic Water Boiler < 100K)	@ \$ 18.90=
_____	Trench Drain	_____	Bar/Hand Sink	Hydronic Water Boiler > 100K)	@ \$ 23.20=
_____	Lab/Prep/Slop Sink	_____	Breakroom Sink	Back flow Preventer, ea. Over 5	@ \$ 2.90=
_____	Eyewash Station	_____	Other (Min. 3 ea.)	Back flow Preventer <2"	@ \$ 15.70=
				Back flow Preventer >2"	@ \$ 31.30=
Supplemental Permits:	_____ @ \$ 9.25=			Double Check Valve assembly	@ \$ 15.70=
Rainwater Systems:	_____ @ \$ 12.50=			Double Check Valve assembly >2"	@ \$ 31.30=
Wtr/pipe/equip/alter%repair:	_____ @ \$ 6.05=			Reduced Pressure Backflow	@ \$ 15.70=
Medical Gas Outlets (1-5):	_____ @ \$ 5.50=			Reduced Pressure Backflow >2"	@ \$ 31.30=
Ea Add'l Med Gas Outlet:	_____ @ \$ 5.50=			Reduced Pres Detector Assembly	@ \$ 15.70=
Water/vent/drain piping:	_____ @ \$ 6.05=			Reduced Pres Det Assembly >2"	@ \$ 31.30=
Water Heater w/vent:	_____ @ \$ 15.70=			Double Check Detector Assembly	@ \$ 15.70=
Cesspool:	_____ @ \$ 47.40=			Double Check Det Assembly >2"	@ \$ 31.40=
Repairs to existing fixtures:	_____ @ \$ 6.05=			System on 1 meter w/Backflow	@ \$ 18.90=
Each building sewer:	_____ @ \$ 31.40=			Private Pool	@ \$ 77.40=
Each private sewage sys.	_____ @ \$ 94.90=			Public Pool	@ \$116.20=
Industrial Waster pre-treat:	_____ @ \$ 25.40=			Public Spa	@ \$ 77.40=
Atmospheric or Backflow:	_____ @ \$ 15.70=			Private Spas	@ \$ 38.50=
Over 5 devices:	_____ @ \$ 2.90=			Water Piping install/alt/repair	@ \$ 6.05=
				Misc. Items (not classified)	@ \$ 12.50=

**Mechanical Permit #:** \_\_\_\_\_ **Basic Fee: \$29.90 + Subtotal** \_\_\_\_\_ **= Total Mechanical:** \_\_\_\_\_

<u>Item</u>	<u>#</u>	<u>@</u>	<u>=</u>	<u>Item</u>	<u>#</u>	<u>@</u>	<u>=</u>
Supplemental Permits		\$ 9.25		Boiler/Compressor Over 50HP		\$ 118.00	
Furnaces <100,000		\$ 18.90		Air Handling Unit to 10,000 cfm		\$ 13.60	
Furnaces >100,000		\$ 23.20		Air Handling Unit over 10,000 cfm		\$ 23.05	
Relo or Install furnace		\$ 18.90		Evaporative Coolers – not portable		\$ 13.60	
Relo or Install suspended – wall heaters or floor-mounted httrs		\$ 18.90		Vent Fan connected to single duct		\$ 9.25	
Appliance Vents		\$ 9.25		Ventilation Sys & Hood – Mech Exhaust		\$ 13.60	
Repair/alter/add's to systems		\$ 17.50		Ventilation, not portion of heating or...		\$ 13.60	
Boiler/Compressor 3 HP; 100,000 btus		\$ 18.70		Domestic type Incinerator		\$ 23.20	
Boiler/Compressor 15 HP; 500,000 btus		\$ 34.60		Commercial type Incinerator		\$ 18.50	
Boiler/Compressor 30 HP; 1,000,000 btus		\$ 47.50		Misc Mechanical Items (not classified)		\$ 13.60	
Boiler/Compressor 50 HP; 1,750,000		\$ 70.60					

**Electrical Permit #:** \_\_\_\_\_ **Basic Fee: \$29.90 + Subtotal** \_\_\_\_\_ **= Total Electrical:** \_\_\_\_\_

<u>Item</u>	<u>#</u>	<u>@</u>	<u>=</u>	<u>Item</u>	<u>#</u>	<u>@</u>	<u>=</u>
Supplemental Permits		\$ 9.25		Circuits		\$ 6.05	
Private Swimming Pools (in-ground)*		\$ 63.05		<b>Motor Outlets:</b>			
Carnivals and Circuses – rides/electrical**		\$ 29.90		Less than 1 HP		\$ 6.05	
Carnivals and Circuses – Mech-driven**		\$ 9.25		1 – 10 HP Motors		\$ 15.70	
Carnivals and Circuses – each booth		\$ 9.25		10 HP and less than 50 HP		\$ 31.35	
Service Pole or pedestal, all mounted		\$ 29.90		50 HP and less than 100 HP		\$ 63.05	
Service Entrance to 200 amps		\$ 38.85		Circuits: Over 100 HP		\$ 94.90	
Service Entrance to 1000 amps		\$ 79.15		<b>Service upgrade to 200 amps (Flat Fee)</b>			
Subpanels to 200 amps		\$ 38.85		Over 200 amps charged permit fee & service entrance fee		\$ 74.25	
Subpanels 201 to 1000 amps		\$ 79.15		Christmas Tree Sales Lot, Fireworks Stand		\$ 15.70	
Subpanels over 1000 amps		\$158.30		Misc electrical items (not classified)		\$ 23.20	

\* Also needs a Plumbing Permit

\*\* Each Ride